



DONGGUK UNIVERSITY

STUDY ABROAD PROGRAM APPLICATION FORM

Office of International Relations
30, Pildong-ro 1-gil, Jung-gu, Seoul, Republic of Korea (ZIP Code: 04620)

Dongguk University welcomes your application as a visiting student. If you have any questions in completing your application, please contact the International Relations by telephone +82-2-2260-3464, by e-mail at incoming@dongguk.edu, or by fax +82-2-2260-3878

Please read the following information before filling out the form!

REQUIRED DOCUMENTS

- Application Form – *Complete and sign this form before sending*
- Official transcript (written in English)
- A copy of passport
- 2 passport sized photographs
- Letter of Motivation
- Proof of Medical Insurance that covers the period of stay in Korea
- Affidavit of Support
 - Certificate of Account Balance of Sponsor or Applicant (Student) or Scholarship Certificate of the Applicant.
 - This is required in order to prove the student’s ability to finance the period spent at Dongguk
 - Minimum Account balance for 2 semesters: USD 10,000

APPLICATION DEADLINES

1. Spring Semester Admission: November 15
2. Fall Semester Admission: May 15

Above required materials must be sent to the Office of International Programs and Education:

*Office of International Relations
Dongguk University
30, Pildong-ro 1-gil, Jung-gu, Seoul, Republic of Korea (ZIP Code: 04620)*

Once your application is approved by Dongguk University, we will process your admission packages.

TUITION FEE (reference from 2023/2024 Academic Year)

Field of study	Tuition per credit
Liberal Arts, Business, Social Science, Law	KRW 225,000
Natural Sciences, Bio System(Life Science / Biology and Environmental Science)	KRW 261,000
Engineering, Bio System(Medical Biotechnology / Food Science and Biotechnology)	KRW 297,000

*** Visiting students must take at least 9 credits for each semester.**



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Application Form

Please indicate below the period of time you intend to study abroad

Spring Semester 20____ Fall Semester 20____ One Academic Year 20____/20____

PERSONAL INFORMATION

Level of study that you are enrolled: Undergraduate Level() Master's Level() Doctoral Level()

Family Name_____ First Name_____ Calling Name_____

Date of Birth_____ (dd/mm/yyyy) Country of Birth_____

Nationality_____ Gender: Male Female Marital Status: Married Single

Home Country Permanent Mailing address(The address should be legible for your admission package)

Tel_____ Fax_____ Email_____

Home University _____ Major(s) at home university_____

Interested Study at Dongguk University _____
 (Please refer to http://www.dongguk.edu/eng_html/college/seoulcampus.jsp)

EDUCATIONAL INFORMATION

Academic Background :

High School attended _____ Date of Graduation _____
Name of School City Country (dd / mm / yyyy)

University(College) _____ Date of Graduation _____
Name of School City Country (dd / mm / yyyy)

University(College) _____ Date of Graduation _____
Name of School City Country (dd / mm / yyyy)

Language Proficiency :

* English Communication (Excellent / Good / Fair / Poor) TOEFL or IELTS Score _____

Korean Communication (Excellent / Good / Fair / Poor) TOPIK Score _____

Other Language 1 _____ (Excellent / Good / Fair / Poor)

Other Language 2 _____ (Excellent / Good / Fair / Poor)

** Please check if you are non-native English speaker*



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EMERGENCY CONTACT PERSON

Name _____ Relationship _____

Contact Address _____

Contact Number _____

ADDITIONAL INFORMATION

I would like to live in : Dongguk University Dormitory Self-prepared place

I would like to have Dongguk Student Buddy: Yes No

※Dongguk Student Buddy(Dongguk BUD) is a group of volunteer Korean students who are currently enrolled at Dongguk University. Your student buddy will pick you up at the airport and help you with entire matters to settle in Dongguk University and Korea throughout a semester. They will be good friends to you and meet you regularly or irregularly to build a good relationship.

HOME UNIVERSITY APPROVAL

I certify that this student has been approved to study in the Dongguk University

Name of University _____ Name of Coordinator _____

Tel _____ Fax _____ Email _____

Date _____ Coordinator's Signature _____

DECLARATION

I declare that the information on this application is complete and correct. I will provide original documentation as required and acknowledge that the provision of incorrect information or documentation or the withholding of relevant information or documentation relating to this application may result in cancellation of any offer of enrolment or actual enrolment by Dongguk University.

Date _____ Applicant's Signature _____



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COURSE REGISTRATION

※Please note that this form must be filled in basis on the course list given to you separately. The courses on the list are taught in English, but opened last year. Since the fixed course list opened in coming semester is usually released two months before the semester starts, you must fill out this form with the previous course list first and you will be able to modify it after arrival. Students are required to sign up minimum 9 credits for one semester to 18 credits maximum.

Course list which you wish to take for coming semester:

No.	Lecture Code	Course Title	Credits	Class Schedule
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

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Motivation Letter

- Introduce yourself

- Why do you want to study in Korea?



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- Why do you want to study in Dongguk University?

- What are you going to learn from this program?